

EMPLOYMENT OPPORTUNITY:

Research Assistant

Communications / Knowledge Mobilization Focus



Position Type: Part-time contract

Rate: \$25-30/hour

Hours: 20-30 hours total

Duration of contract: ASAP to September 30, 2020 (negotiable; extension possible)

Location: Virtual office (due to COVID-19)

ABOUT YELLOWHEAD

Institute is a First Nation-led research centre based in the [Faculty of Arts](#) at Ryerson University in Toronto, Ontario. Privileging First Nation philosophy and rooted in community networks, Yellowhead offers critical and accessible resources for communities in their pursuit of self-determination. We also aim to foster education and dialogue on First Nation governance across fields of study, between the University and the wider community, and among Indigenous peoples and Canadians.

Our Mission: *Generating critical policy perspectives in support of First Nation jurisdiction.*

ABOUT THE POSITION

Yellowhead is committed to creating accessible content for Indigenous communities – an integral aspect of this commitment is ensuring that this content is disseminated effectively and reaches the communities and audiences it is intended for. As such, this position will support Yellowhead's communication and knowledge mobilization strategies in the following ways:

DUTIES:

- Developing a dissemination strategy for Yellowhead research, tools and resources with a focus on the Land Back knowledge mobilization content. This strategy should focus primarily on communication channels (for example, social media, newsletters, mailing lists, on-line and off-line engagement) and include the development of processes to put the strategy in motion;
- Community engagement support to assess community research needs and interests;
- Data collection to accompany the dissemination strategy: mailing list information, email addresses, key contacts at organizations to liaise with etc.;
- Support with project coordination and administrative tasks related to Land Back knowledge mobilization plan.
- Potential to support running Yellowhead social media channels (developing and posting content)

QUALIFICATIONS:

- Indigenous undergraduate, graduate, FNTI students, or community researchers are invited to apply;
- Education, work, and/or lived experience in Indigenous governance and policy contexts is required;
- Preference for applicants with strong community relationships as well as knowledge of / engagement with social media channels;
- Attention to detail, proficiency in data organization, eye for design;
- Excellent communication and organizational skills with the ability to work virtually.

How to apply:

Please send a short email outlining interest and qualifications, and a copy of CV, to info@yellowheadinstitute.org by August 24, 2020.